

ATTENDANCE TRIAGE REVIEW — £595



Attendance Triage Review

See What Your Data Is Actually Telling You

Vince's Demo School

Academic Year 2024/25 | Data Period: Sep 2024 – May 2025

847 Students | Years 7–11 | Prepared: May 2025

ATTENDTRACK

DEMONSTRATION SAMPLE

All student names and data are fictional. Generated from MIS attendance exports. All student names anonymised in sample reports.

Executive Summary

91.8%

OVERALL ATTENDANCE

National avg: 91.4%

24.1%

PERSISTENT ABSENCE

National avg: 21.2%

204

PA STUDENTS

24.1% of cohort

The Attendance Triage Review builds on the Health Check to give you the **full picture**. Where the Health Check flags your top 25 risks and the headline patterns, the Triage Review analyses **every one of your 847 students**, breaks down the persistent-absence problem in detail, compares year groups, and gives you an Ofsted-ready summary paragraph you can use immediately.

This review tells you exactly *what* your data is saying and *where* the problems concentrate. It is the diagnostic foundation. (The intervention recommendations and 90-day Leadership Action Plan — the *what to do about it* — sit in the Strategic Analysis.)

Headline Diagnosis

204 students (24.1%) are persistently absent. The problem is heavily concentrated in

Year 9 (31% PA)

and driven by a systemic Monday absence pattern. A further 12 students are drifting toward the threshold and 42% of PA absence is coded as unevidenced illness.

Full Student-Level Risk Analysis

Every student scored and categorised by attendance percentage, trajectory, and pattern. Full data for all 847 students is provided as an Excel export alongside this report.

38

HIGH RISK
Below 80% attendance

166

MEDIUM RISK
80–90% attendance

643

LOW RISK
Above 90% attendance

High-Risk Students (Top 15 of 38)

#	STUDENT	YEAR	ATT%	SESSIONS	TREND	PRIMARY CODE	RISK
1	Student A	9	72.4%	53	↓	I (Illness)	HIGH
2	Student B	10	74.8%	48	↓	O (Unauthorised)	HIGH
3	Student C	9	76.1%	46	→	I (Illness)	HIGH
4	Student D	8	78.3%	42	↓	G (Holiday)	HIGH
5	Student E	11	79.6%	39	→	I (Illness)	HIGH
6	Student F	9	80.1%	38	↓	N (No reason)	HIGH
7	Student G	10	80.4%	37	→	I (Illness)	HIGH
8	Student H	9	80.8%	37	↓	O (Unauthorised)	HIGH
9	Student I	8	81.2%	36	↑	I (Illness)	HIGH
10	Student J	9	81.5%	35	↓	C (Authorised)	HIGH
11	Student K	10	81.9%	34	→	I (Illness)	HIGH
12	Student L	9	82.3%	33	↓	O (Unauthorised)	HIGH
13	Student M	7	82.6%	33	→	I (Illness)	HIGH
14	Student N	10	83.0%	32	↑	N (No reason)	HIGH
15	Student O	9	83.4%	31	↓	I (Illness)	HIGH

All student names are anonymised. Your report will show real student names. Full 847-student dataset supplied as Excel.

Persistent Absence Deep Dive

A detailed breakdown of the 204 persistently absent students by year group and absence type.

PA Distribution by Year Group

YEAR	TOTAL	PA STUDENTS	PA RATE	VS NATIONAL
Year 7	178	28	15.7%	-5.5%
Year 8	172	39	22.7%	+1.5%
Year 9	165	51	30.9%	+9.7%
Year 10	170	40	23.5%	+2.3%
Year 11	162	29	17.9%	-3.3%

Absence Code Analysis (PA Students Only)

DFE CODE	DESCRIPTION	SESSIONS	% OF PA ABSENCE
I	Illness (no medical evidence)	2,847	42.3%
O	Unauthorised absence	1,234	18.3%
N	No reason yet provided	891	13.2%
G	Family holiday (not agreed)	674	10.0%
C	Other authorised	548	8.1%
Other	Various	539	8.1%

Key Insight: Code I Dominance

42% of all PA absence is coded as Illness without medical evidence — a common masking code. Repeat "illness" absences (10+ sessions) warrant closer investigation.

Year Group Comparison

How each cohort compares on the key attendance measures, with status ratings.

YEAR GROUP	ATTENDANCE	PA RATE	SEVERE ABS.	UNAUTH.	STATUS
Year 7	94.2%	15.8%	1.1%	3.4%	GOOD
Year 8	92.1%	22.4%	1.6%	4.1%	MONITOR
Year 9	88.3%	31.0%	2.7%	5.3%	ACTION
Year 10	91.5%	23.7%	1.9%	4.4%	MONITOR
Year 11	93.1%	18.2%	1.3%	3.8%	GOOD

Year 9 Is the Priority Cohort

Year 9 is below the 90% floor on attendance (88.3%), has the highest PA rate (31.0%), the highest severe-absence rate (2.7%), and the highest unauthorised rate (5.3%). Addressing Year 9 alone would bring the whole-school PA rate down to approximately 21.8% — close to national.

Year 7 & Year 11 Performing Well

Both sit comfortably above national on every measure. Year 7's strong transition picture is worth protecting as the cohort moves into Year 8.

5 Day-of-Week Patterns

Day-of-week attendance by year group — the same heatmap surfaced in your Health Check, retained here for the full diagnostic record.

	Mon	Tue	Wed	Thu	Fri
Year 7	93.1%	95.4%	95.8%	94.6%	92.3%
Year 8	89.2%	93.7%	94.1%	93.2%	91.0%
Year 9	84.1%	89.6%	90.8%	89.4%	87.5%
Year 10	88.3%	92.8%	93.5%	92.1%	90.7%
Year 11	91.2%	94.3%	95.0%	93.8%	91.5%

Confirmed: Monday/Friday "Bookend" Pattern

The deeper analysis confirms the Health Check finding — Monday is the weakest day across every cohort, with Year 9 falling to 84.1%. Friday is a consistent secondary dip. This is a structural weekly pattern, not random variation.

6 Near-Threshold Watch List

The 12 students drifting toward the persistent-absence threshold. These pupils are not yet PA, but are deteriorating — the highest-value group for early attention.

STUDENT	YEAR	CURRENT ATT.	4-WEEK TREND	PROJECTED (6 WKS)	RISK
Student P	9	90.4%	↓ -1.6%	88.8%	CROSSING
Student Q	10	90.6%	↓ -1.4%	89.2%	CROSSING
Student R	8	90.8%	↓ -1.2%	89.6%	AT RISK
Student S	9	91.0%	↓ -1.1%	89.9%	AT RISK
Student T	10	91.2%	↓ -0.9%	90.3%	AT RISK
Student U	7	91.4%	↓ -0.8%	90.6%	MONITOR

... and 6 more, full list in the Excel export

Why This List Matters

Students caught in this 90–92% band are far easier to recover than those already well below threshold. Acting on this group now is the single most efficient way to protect your PA rate next term.

Ofsted-Ready Summary Paragraph

A concise, inspector-facing summary of your attendance picture that you can drop straight into SEF / inspection preparation. Edit the bracketed sections to reflect any actions already underway.

Vince's Demo School serves 847 pupils across Years 7–11. Overall attendance is 91.8%, marginally above the national average of 91.4%. Leaders have a clear and data-informed understanding of attendance: persistent absence stands at 24.1%, above national (21.2%), and is concentrated in Year 9 (31%), where a systemic Monday absence pattern has been identified. An independent analysis of all 847 pupils has been completed, identifying 38 high-risk pupils, a further 12 pupils drifting toward the persistent-absence threshold, and the absence-code profile driving the picture (42% of persistent absence coded as illness without medical evidence). [Leaders are now implementing a targeted programme focused on the Year 9 cohort and on early intervention for near-threshold pupils, with progress monitored fortnightly.]

Note

This paragraph documents your *understanding* of the data — exactly what inspectors look for first. The full intervention strategy and evidence pack that demonstrate *action* are part of the Strategic Analysis and Complete Strategy tiers.

8 What This Review Covers

The Attendance Triage Review is a complete diagnostic. Here is exactly what is included — and what comes next if you want recommendations and an action plan.

Included in Your Triage Review

DELIVERABLE	INCLUDED
Everything in the Health Check	✓
Full student-level risk analysis (all 847 pupils)	✓
Persistent absence deep dive	✓
Year group comparison	✓
Ofsted-ready summary paragraph	✓
30-minute walkthrough call (Zoom)	✓

Available in the Strategic Analysis (£1,500)

DELIVERABLE	TRIAGE
Intervention recommendations per risk group	✗
Leadership Action Plan (90-day priorities)	✗
Professional branded PDF report (15–20 pages)	✗
Ofsted-Ready Evidence Pack	✗

9 Next Steps

Your Triage Review includes a **30-minute walkthrough call** so we can talk through these findings together and answer your questions. To book it, or to discuss going further, get in touch.

Ready to Act? Upgrade to the Strategic Analysis (£1,500)

The Triage Review tells you exactly what your data says. The Strategic Analysis tells you **what to do about it**

— intervention recommendations for each risk group, a 90-day Leadership Action Plan, day-of-week & seasonal pattern detection, and a professional branded report.

Triage clients upgrade for just

£905 additional

within 30 days — your Triage investment counts toward the Strategic Analysis.

Timeline

TIMEFRAME	ACTION
This week	Share this Triage Review with SLT and pastoral leads
Your walkthrough call	We talk through the findings and answer questions (30 mins, Zoom)
Within 2 weeks	Decide whether to commission the Strategic Analysis for recommendations + action plan

Contact

AttendTrack — Attendance Intelligence for UK Schools

Email: hello@attendtrack.co.uk

Web: attendtrack.co.uk

Book a discovery call: calendly.com/adejames/attendance-review-call

This report was prepared by AttendTrack, a service of Edvance Technologies Ltd (Company No. 11548882). ICO Registration: ZC116413. The analysis is based on data provided by the school and is intended to inform decision-making. It does not guarantee specific outcomes.